

HPEC Extended School Year - Time Sheet

Name _____

Time Period: _____

Date	Day	In	Out	In	Out	In	Out	Total Work	Note
Example:		8:00 am	10:00 am	12:30 pm	2:30 pm			4.00	
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									
	Mon								
	Tues								
	Wed								
	Thu								
	Fri								
	Sat								
	Sun								
WEEK TOTAL									

Staff Signature _____

By submitting this form, I attest that I have reviewed and approve the hours stated on this time sheet.

Supervising Teacher Signature _____
(if para timesheet)