



# HIGH PLAINS EDUCATIONAL COOPERATIVE

"High Plains Educational Cooperative will assist and support the member districts in providing educational services which will maximize opportunities for all children to live, learn, and work in society." *HPEC Mission Statement*

621 E. Oklahoma  
Ulysses, KS 67880  
620-356-5577

## Application For Certified Position

**Thank you for your interest in working with High Plains Educational Cooperative.**

**Please type or print the front and back of this application.** This application is only one part of your "Complete Application File". Your file will be considered complete upon receiving the following information at our Central Office:

APPLICATION FILE	Date
Application	
Transcripts	
Teaching Certificate	
Recommendations	
Interviews	
Resume	

Date: \_\_\_\_\_ SSN: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name

\_\_\_\_\_  
Last First Middle Maiden

Permanent Mailing Address

\_\_\_\_\_  
Address City St Zip Telephone

Present Mailing Address

\_\_\_\_\_  
Address City St Zip Telephone

Positions for which you are applying (in order of preference):

1. \_\_\_\_\_ 2. \_\_\_\_\_

Types of certificates held:

Type	State	Date Issued	Date Expired
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If you do not hold a teaching certificate, when will you be eligible for one?

Are you currently enrolled in KPERS? (Kansas Public Employees Retirement System)      Yes      No

OR

Are you currently receiving a monthly KPERS Retirement check?      Yes      No

Do you have health related problems that might interfere with your ability to perform any of your duties, (reference job description). If so, explain:

Have you ever been convicted of a felony?      Yes      No

Have you ever been dismissed or denied a contract?      Yes      No

**Both race and ethnicity categories must be completed**

**Ethnic Group-**

Hispanic or Latino: ?      Yes      No

(A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

**Race Category – Select all the general racial category(ies)**

American Indian or Alaskan Native: a person having origins in any of the original peoples of North and South America (including Central America) and who maintains cultural identification through tribal affiliation or community attachment.

*Examples: Azteca, Zapotec, Maya, Nahua, Aymara, Kichwa, Lakota, Navajo, Guarani*

Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, The Philippine Islands, Thailand, and Vietnam.

Black or African American: a person having origins in any of the Black racial groups or Africa.

Native Hawaiian or Other Pacific Islander: a person of having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands

White: a person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

*Examples: Middle Eastern (A person having origins in any of the original peoples of Egypt, Israel, Iraq, Jordan, Leganon, Palestine, Syria, or Turkey) Spanish: (A person having origins in any of the original peoples of Spain)*

1. I certify that all the information provided by me in the application file is true and complete. I understand that any misstatements, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.

2. I authorize any of the persons or organizations referenced in the application file to give you any and all information concerning my previous employments, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such information to you. I authorize any background checks by any third party.

3. I authorize HPEC to request, receive, and verify all information given on this application and I release HPEC from all damages that may result from your doing so.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**An Equal Employment/Educational Opportunity Agency**

The High Plains Educational Cooperative does not discriminate on the basis of sex, race, color, national origin, disability, or age in admission or access to, or treatment or employment, its programs or activities. Any questions regarding HPEC's compliance with Title VI, Title IX, ADA, or Section 504 may be directed to the Coordinator, who is the Director of the Cooperative. The Director can be reached at (620) 356-5577 or at 621 E Oklahoma, Ulysses, KS 67880. The Assistant Secretary for Civil Rights, U.S. Department of Education is also available.