

Appendix B

Assessment Guidelines and Practices:

These are the minimum requirements for a standard evaluation for High Plains. These guidelines need to be followed to ensure a uniform and appropriate evaluation across High Plains Educational Cooperative. You may add additional information and assessment that is unique to your district for the purposes of error analysis, peer comparison and convergence of data.

Data to be Collected for Every Assessment:	How its done	Who does it?
Interview parent	Face to face for initials Can mail for re-evaluation	Psych- initial Para- re-evaluation
Interview teacher	Either face to face or "survey" through information sheet or email	Psych/Para Interview Para email or put in box
Interview student	Face to face	Psych, Teacher, Para
State Assessment	At least one year; more if able; class average, or rank	Psych-Para
District assessment	Local Assessments: i.e. Terra Nova's, Maps STI, PALS, DIBELS	Psych-Para
Record Review	Cum file, previous IEP, attendance, grades, vision, hearing etc.	Psych-Para
GEI/RTI	Initials – intervention plan or ILP; review data, progress, interventions tried	Psych
Observation	Structured or informal	Classroom Teacher, Interrelated Teacher, Psych, or Psych-Para
Present Level of Performance	Each section filled out on IEP with more emphasis on areas of concern. Progress on past goals for re-evaluations	Person appropriate to section, Psych, Psych-Para, IRC, Related service providers

Ways to assess for MR	Assessment	Who will do it?
Cognitive Skills	Other information pulled from various sources that suggests a global issue (interviews, observations, work samples) Life skills assessment; survival words, survey of activities for daily living (ADL). Rate of learning 6-12-Employment skills	IRC, Psych, Classroom Teacher
Adaptive Behavior	Adaptive Scale	Psych

Ways to assess for ECSE	Assessment	Who will do it?
Screening for Early Childhood services	Screening tool developed by EC teachers; authentic assessment	ECSE
All Domains	Activity Based Assessment AEPS parent report AEPS SATIRE-survey of Early Childhood teachers and care givers. Routines based survey	ECSE, Psych, Speech, Motor

Ways to assess for Gifted	Assessment	Who will do it?
All Domains	Use standard assessment procedures as listed for LD for reading, writing and math. Look for instructional levels to be significantly above peers. Information to be entered into gifted matrix for eligibility determination.	Psych/IRC teacher

Ways to assess for ELL	Assessment	Who will do it?
Language Proficiency	Parent interview, Observations, Language spoken in the home, Years in country, Previous educational experiences; KELPA, Interview with ESL teacher; comparison to ELL peers;	ESL Teacher, Classroom Teacher, Psych
Rate of Learning	Interviews, Observations, comparisons between siblings	Psych

Ways to assess for LD MATH	Assessment	Who does it? K-2	Assessment	Who does it? 3-12
Number sense/computation	Student work samples; sample problems; CBM mixed computation pages Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level 5 Number sense areas Grade level outcomes	IRC	Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Formative testing	IRC
Geometry	Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Grade level outcomes	IRC	Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Formative testing	IRC
Data Analysis	Standards Checklist Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Grade level outcomes	IRC	Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Formative testing	IRC
Algebra	Data analysis of assessment by indicator Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Grade level outcomes	IRC	Standards flip charts; scope and sequence/state standards Peer comparison/Instructional level Formative testing	IRC

Ways to assess for LD Reading/writing	K-2 Assessment	Who does it?	Grades 3-5 Assessment	Who does it?	Grades 6-12 Assessment	Who does it?
Phonemic Awareness	Speech packet; (includes segmenting, blending, rhyming, deletion, and compound words) PAST PALS or DIBELS, Sounds in Actions:	Speech IRC	Speech packet; (includes segmenting, blending, rhyming, deletion, and compound words) PALS or DIBELS, Sounds in Actions:	Speech IRC		
Phonics	PALS or DIBELS; Quick Screen Phonics, (QPS); Sight word list	IRC	PALS or DIBELS; Quick Screen Phonics, (QPS); Sight word list	IRC	Sight word list	IRC
Fluency	Rapid Automatic Naming, Sight words; PALS or Jerry Johns / IRI, or CBM Error analysis and instructional level. Peer comparison	IRC or Speech	Jerry Johns/IRI, CBM (both narrative and expository, technical and persuasive) Sight words; Error analysis and instructional level. Peer comparison	IRC	Jerry Johns/IRI, CBM (both narrative and expository, technical and persuasive) Sight words; Error analysis and instructional level. Peer comparison	IRC
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Ways to assess for LD Reading/writing	K-2 Assessment	Who does it?	Grades 3-5 Assessment	Who does it?	Grades 6-12 Assessment	Who does it?
Comprehension	Listening comprehension/ reading comprehension comparison; Sequencing; re-tell; Jerry Johns or PALS	IRC	Retell checklist; Jerry Johns; individual reading inventory PALS (3rd grade) Standards checklist Data analysis of assessment by indicator	IRC Psych	Retell checklist; Jerry Johns;/individual reading inventory Standards checklist Data analysis of assessment by indicator Peer comparison	IRC Psych
Vocabulary	Standardized/expressive one word/receptive (EOWPVT)	SLP/ Psych	Standardized/expressive one word/receptive (EOWPVT)	SLP/ Psych	Standardized/expressive one word/receptive (EOWPVT) Peer comparison	SLP/ Psych
Writing	Classroom writing sample		6 trait writing/ CBM Classroom samples Type/Token ratio Mature word usage (vocabulary)		Type-token ratio; 6 trait analytical model; Error analysis of writing sample T-units Mature word usage (vocabulary) Word processing skills Peer comparison	

Behavior		
What to assess?		Who does it?
Interviews; teachers (all); parents; students		Psych Teacher interview/IRC
Record review /discipline/attendance Outside agency involvement		IRC/ Psych
Structured observation		Psych
Rating scales		Psych
Ecological survey		Psych
FBA		Psych

Speech		
What to assess?	Assessments used	Who does it?
Language	Speech packet covers following areas: <ul style="list-style-type: none"> • Narrative • Vocabulary • Rapid Autonomic Naming • Syntax • Phonological Awareness • Literacy tasks • Oral motor 	SLP (Language assessments are done at elementary level when reading is a concern)
Articulation	Speech Language Screening Speech Sound Assessment	SLP